

## QUESTIONS AND ANSWERS 2

### **Request for Proposals (RFP)**

#### **PROJECT NO. RFP 13-47**

**Project Title: Employee Assistance Program (EAP) Services**

Date: September 19, 2013

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Request for Request for Proposals, HCC Project No. RFP 13-47

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- 36) How many EAP counseling sessions are included in the current program?
- a. As of January 2011, 1-5 visits per incident.
- 37) If the current program does not provide full-service work-life support, is it HCC's preference that these are included in the proposed programs or presented on a la carte pricing structure?
- a. Please present these as a la carte pricing.
- 38) How many DOT cases occurred during each of the last three years?
- a. 20-25 per year
- 39) Under Scope of Services, 4, "General EAP Program Training Requirements," please clarify "12 hours of management consultant."
- a. HCC is asking for 12 hours of consulting with HCC management.
- 40) Please provide the address for the campus in Qatar.
- a) West Bay Campus, Doha, Qatar  
C-Ring Campus, Doha, Qatar
- 41) Scope of Services, #3: As an EAP we do not provide diagnostic services. Will this exclude us from consideration?
- a) We are unsure about the answer to this question. We understand diagnostic services to be used to direct the client to the correct service provider.