

**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**June 16, 2016  
Corrected Minutes**

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, June 16, 2016 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston Texas.

**MEMBERS PRESENT**

Adriana Tamez, *Chair*  
Robert Glaser, *Vice Chair*  
Carolyn Evans-Shabazz, *Secretary*  
Zeph Capo  
John P. Hansen  
Eva Loreda  
Christopher W. Oliver  
Neeta Sane  
Dave Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Chief of Staff  
Valerie Simpson, Assistant General Counsel  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
Athos Brewer, Vice Chancellor, Student Services/Academic Affairs  
William Carter, Associate Vice Chancellor, Information Technology  
Madeline Burillo, President, Southwest College  
Margaret Ford Fisher, President, Northeast College  
William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southeast College  
Janet May, Chief Human Resources Officer  
Carme Williams, Executive Director, HCC Foundation  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell LLP  
David White, President, Faculty Senate  
Other administrators, citizens, and representatives from the news media

### **CALL TO ORDER**

Dr. Tamez, Chair, called the meeting to order at 4:24 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Glaser, Capo, Evans-Shabazz, Hansen, Loreda, Oliver, Tamez, Sane, and Wilson)*

### **PRAYER AND PLEDGE OF ALLEGIANCE**

Mr. Christopher Oliver led the Board and guests in prayer. HCC Police Department Honor Guard posted the colors and led the pledges.

### **APPROVAL OF MINUTES FOR MARCH AND APRIL 2016**

Motion – Dr. Hansen motioned and Mrs. Sane seconded.

Dr. Evans-Shabazz noted Bracewell is no longer part of Guiliani law office and Guiliani needs to be omitted in the minutes.

Vote - The motion passed with a vote of 9-0.

The following minutes were approved:

- Academic Affairs/Student Services Committee on May 10, 2016
- Audit Committee on May 10, 2016
- Board Governance Committee on May 10, 2016
- Chancellor Evaluation on May 10, 2016
- Committee of the Whole on May 10, 2016
- Strategic Planning Committee on May 10, 2016
- Board Governance Committee on May 19, 2016
- Regular Meeting on May 19, 2016
- Special Meeting on May 19, 2016
- Special Meeting on May 25, 2016

### **AWARDS, PRESENTATIONS, AND RECOGNITIONS**

The Arena Energy check presentation was postponed until the August meeting.

- **Manhattan Construction Check Presentation**

Dr. Tamez noted the HCC Foundation received a gift of \$20,000 for the workforce construction programs including Construction Technology, Heating and Refrigeration, Plumbing and Industrial Electricity. The \$1,000 scholarship may be utilized for tuition, fees and books by students. Mr. Bob Postma, VP for Manhattan Construction, presented the check and added they host a golf tournament every year to benefit their clients on a charity or a foundation. Christina Morales, HCC Foundation Board member expressed her gratitude for the donation in support to the HCC workforce programs.

- **Recognitions**

- **Southwest students receiving scholarship offers**
  - Amanda Miller, Lane College Jackson, TN
  - Chancy Malison, Temple College Temple, TX
  - Heather Scott, St. Thomas University Houston, TX
- **HCC G-65 Team received the 2016 Innovation of the Year Award**

(Dr. Evans-Shabazz stepped out at 4:41 p.m.)

- **Recognition of HCC Police Department**

(Dr. Evans-Shabazz returned at 4:44 p.m.)

- **Mr. Wood Anthony received recognition for his painting displayed in Washington, DC**

Dr. Scott Muri, Superintendent of Spring Branch ISD expressed his appreciation to the Board and HCC for providing a waiver to eliminate dual credit fees for Spring Branch ISD students who attend HCC. He commended Dr. Zach Hodges, Northwest College President for his support.

(Mr. Oliver stepped out at 5:01 p.m.)

### **CHANCELLOR'S REPORT**

Dr. Maldonado gave a brief summary on the following:

- Dr. Maldonado and Counsel General Oscar Rodriguez Escavera took part in a signing ceremony of an MOU between HCC and the Window of Educational Opportunities at the Mexican Consulate on May 26, 2016. The program will connect with potential HCC students.
- Trustees and Dr. Maldonado took part in the ribbon cutting ceremony at Northline campus for the Business Center of Excellence.
- The Gathering of Eagles organization met at Southeast College on June 4, 2016 to recognize and honor Korean War Veterans for their courageous service.
- Celebrated the seventh grand opening of the Media Arts & Technology Center of Excellence at the Alief Campus on June 8, 2016. Dr. Aubrey Tucker, composer and lyricist of the HCC Alma Mater transferred the official copyrights to HCC.
- HCC hosted the Walter Bumphus Leadership Institute sponsored by the National Council on Student Development on June 9 – 11, 2016. Area colleges participated focusing on the student experience.

- Allen Gonzalez, winner of Fashion Fusion from the Fashion Design Center of Excellence will have his work displayed at the Museum of Natural Science on June 25-26, 2016.
- A Grand Opening will be held for the Construction Center of Excellence at Central College on June 22, 2016, at 10:00 a.m.

(Mr. Oliver returned at 5:08 p.m.)

Dr. Maldonado informed that Dr. William Harmon who provided a presentation on the Construction Center of Excellence. Dr. Harmon gave an overview of the COE workforce programs and industry partners. He added that certificates and degrees are offered in Construction Craft Management, Heating, Air-Conditioning, Industrial Electricity and Solar Photovoltaic System Installer. Goals are to increase enrollment by 10% in the next 3 years, increase completers and internships, expand programs in the new workforce building in the South Campus and working with HISD South Early College High School.

#### **STUDENT SUCCESS STORY**

Dr. Athos Brewer introduced Mr. Carvis Williams, he presented Mr. Williams success story and his achievement in working at Houston Goodwill in the HR field.

(Ms. Loredo stepped out at 5:10 p.m.)

#### **FACULTY SENTATE REPORT**

Mr. David White, Faculty Senate President, provided the faculty senate report and acknowledged Dr. Cesar Maldonado, Dr. Kimberly Beatty, and Dr. Athos Brewer for attending the Senate meeting.

(Dr. Tamez stepped out at 5:12 p.m.)

Mr. David White extended congratulations to Linda Comte who was elected to serve on the Texas Community College Teachers Association Executive Committee as Treasurer. Mr. White reported that one of the Senate's goals is to align with Imagine HCC 2019 aim of making the college a compelling place to learn and work. He noted the Senate stands ready to lead the discussion on how rigor can be maintained and safeguarded.

(Dr Tamez returned at 5:14 p.m.)

Mr. White added the Senate voted to modify Bedicheck funds to allow adjunct staff to travel and attend professional development training. He commended the Board approval to support faculty development.

(Ms. Loredo returned at 5:15 p.m.)

**ADJOURNED TO CLOSED SESSION**

Dr. Tamez adjourned the meeting to Executive Session at 5:15 pm notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Dr. Tamez stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Dr. Tamez reconvened the meeting in Open Session at 5:37p.m. and entertained any motions on pending matters.

*(The following Trustees were present: Evans-Shabazz, Glaser, Hansen, Capo, Loreda, Oliver, Sane, Tamez and Wilson)*

**AMEND TO PUBLIC REPRIMAND INSTEAD OF RESOLUTION OF CENSURE AGAINST TRUSTEE DAVID WILSON**

Motion – Mr. Capo motioned to make an amendment to change the wording from censure to public reprimand. Mr. Oliver seconded.

Mr. Capo noted a middle step be included so the Board can have a public discussion on the matter. Dr. Tamez stated it was the Board's intention to have the discussion in closed session but respected Mr. Wilson's decision to have it in public.

Dr. Hansen commented there was no resolution text included in the agenda. Dr. Tamez stated it was completed; however, since the item being redirected, one will not be included.

Dr. Tamez read a statement regarding the public reprimand for Mr. Wilson.

Mr. Wilson noted that according to the bylaws, there is a mechanism in place regarding an individual who allegedly violates the code of conduct. He asked if the violation was reported to the Board using the Code of Ethics form, Exhibit B. Mr. Wilson requested a copy of the complaint. Mr. Hollingsworth noted the form was not submitted under this situation, but the Board with respect to a public reprimand, has the right to take the necessary recourse to curb the behavior when finding ethical and fiduciary violations.

Mr. Wilson commented on notice not given on changing the wording from code of conduct to a reprimand and asked if this was due process. Dr. Tamez clarified procedures were followed.

Mr. Capo referenced how Mr. Wilson handled the Coleman students' situation given the multiple options he had available to exercise with the students.

Mr. Oliver noted that a reprimand of a colleague becomes part of public record and is in support of the reprimand and would like to continue to work with Mr. Wilson.

Mr. Glaser noted the measure speaks for itself and express hopes of working together in moving forward.

Dr. Evans-Shabazz affirmed that she takes no pleasure publically reprimanding a colleague or anyone and noted she hopes the Board can learn from this and work together. She apprised having a great deal of respect for Mr. Wilson.

Ms. Loredo noted the Board is here for the betterment of the students and serve as their advocates. She added the Board of Trustees is a team who cares about HCC.

Mr. Wilson noted there were some misstatements by Mr. Capo. He added there are a lot of components regarding the college and there is a narrow definition of how looking at what this college is, and for him it is the students and taxpayers. He added that when he sees injustice taking place, the reprimand will not refrain him from give out his attorney's number. He referenced the misspending on the Conn's property and noted he will continue to advocate for what is best for the college and the students.

(Mr. Oliver stepped out of 6:03 p.m.)

Mr. Capo clarified the purchase of the property was legitimate and noted Mr. Wilson crossed the line when making accusations of malfeasants and criminality towards the CEO. He added that standing up for the students is not what the Board would disagree on but jeopardizing the future of the students by not assuring all avenues were exhausted is a concern.

Mr. Hollingsworth noted an investigation is required as a mechanism of enforcement where ethical allegations are made against a Board member by someone external. The Board has the rights and the authority to publically reprimand a member if they find a violation after learning of all the facts and the process listed in the bylaws are not applicable to this situation.

(Mr. Oliver returned at 6:05 p.m.)

Mr. Wilson argued that it was the action item in the agenda listed as A.4 - Code of Ethics conduct book. Mr. Hollingsworth clarified that this is a Board action; and not from an external allegation.

Vote – The motion to amend to Public Reprimand Instead of Resolution to Censure Regarding Trustee Wilson passed 7-1-1, with Mr. Wilson opposing and Mrs. Sane abstaining.

Vote – The motion to approve Public passed 6-1-2, with Mr. Wilson opposing and Dr. Hansen and Mrs. Sane abstaining.

Dr. Tamez thanked her colleagues and noted they must remain collectively committed to the highest ethical standards and move forward to effectively govern in continued support of the administration and the long range strategy adopted.

Board recessed at 6:13 p.m. and Board reconvened at 6:18 p.m.

*(The following Trustees were present: Evans-Shabazz, Hansen, Capo, Loredo, Oliver, Sane, Tamez, Glaser, and Wilson)*

**CHAIRMAN’S REPORT:**

**Marketing Reports**

Dr. Tamez provided a marketing review on the following:

- Communication highlights, ads running on TV and radio each Sunday
- TV Sponsorship, HCC School for Success Segment
- HCC sponsoring Prime Time Lineup
- HCC featured on Great Day Houston Segment
- Local Radio in KUHF runs HCC ads
- Community Newsletter focusing in the “Imagine HCC 2019” mailed this summer
- Outdoor Boards – Reinforces, Together we are Houston’s Community College
- HCC Strategic Plan – Imagine HCC 2019 will be printed and shared with community leaders and key stakeholders throughout the community over the next few months
- Finalizing the HCC Way – Serves to reinvigorate the institutions culture and reinforce values

(Mr. Wilson stepped out at 6:24 p.m.)

**TRUSTEE REPORTS**

District VI - Dr. Hansen noted the Center of Excellence for Media Arts at the Hayes Road campus is known to be the best media facility in the greater Houston area per Dr. Hodges and noted it gives him great pleasure that the facility resides in his district.

District VIII - Ms. Loreda attended a UH function and spoke to a group of parents of how HCC would be a financial option to their children’s education. She added that she passed out literature regarding HCC.

District IV - Dr. Evans-Shabazz thanked Dr. Kimberly Beatty for assisting a student with testing, Dr. Madeline Burillo for contributing the time to get a student enrolled in a timely manner and Dr. Brewer for his services. She offered condolences to Reatha Bell on the passing of her father.

(Mr. Wilson returned at 6:27 p.m.)

District V - Mr. Glaser expressed appreciation for the student success efforts.

District IX - Mr. Oliver extended an invitation to Dr. Maldonado to attend the Southeast Coalition Civic Club meeting the first Thursday in September.

District I - Mr. Capo congratulated Dr. Madeline Burillo regarding the Center of Excellence in Manufacturing (COE) at Southwest College; and noted he attended the opening of the COE for Business at Northeast College Northline Campus. He expressed appreciation to the Communications Dept. for the community newsletter and the ability for the community to provide feedback and comments on the Pinemont Center located on the HCC District 1 website.

District II - Mr. Wilson noted he would speak next month.

District III – Dr. Tamez offered condolences to Dr. Maldonado on the passing of his mother. She provided dates for the following meetings and celebrations:

- Committee Meetings, Thursday, August 11, 2016 between 9:00 a.m. to 12:00 p.m.
- Committee of the Whole, Thursday, August 11, 2016 at 12:30 p.m.
- Regular Board Meeting, Thursday, August 18, 2016 at 4:00 p.m.
- Board Retreat, August 5 and 6, 2016

#### **BIRTHDAY RECOGNITION**

- Dr. Tamez noted - Mrs. Neeta Sane will celebrate her birthday on July 3, 2016

(Mr. Oliver stepped out at 6:32 p.m.)

#### **HEARING OF CITIZENS**

The following citizens appeared before the Board:

- Ms. Alleigh Baur
- Ms. Marissa Garza
- Ms. KeAundra Richardson
- Ms. Stephanie Matthew
- Mr. Jon Godby
- Ms. Micheiia Murray

(Mr. Glaser stepped out at 6:39 p.m. and returned at 6:40 p.m.)

(Mr. Oliver returned at 6:53 p.m.)

Mr. Capo proposed a report item to be added for discussion in next month's agenda. Dr. Tamez noted that this particular discussion took place at the COTW meeting on June 9, 2016.

#### **CONSENT AGENDA**

Motion – Dr. Hansen motioned and Mr. Capo seconded to approve the Consent Agenda with the exception of items B.2, B.3, and C.6.

Vote - The motion passed with a vote 8-0. The following consent agenda items were approved:

- Placement Test
- Revisions to HCC Policy A.4.3: Governance External Consultants Reporting to the Board-Board Counsel (BCC (Local): Board Internal Organization-Attorney)
- Adopt Revisions to Board Bylaws: Article E-Section 4
- Resolution Regarding Payment of Municipal Impact Fees
- Amendment to Memorandum of Understanding Between HCC and the HCC Foundation



- Investment Report for the Month of April 2016
- Monthly Financial Statement and Budget Review for April 2016

**REVISIONS TO HCC POLICY B.2.10: NAMING OPPORTUNITY (CLAA (LOCAL): FACILITIES STANDARDS – NAMING FACILITIES)**

Motion – Mr. Wilson motioned and Mr. Oliver seconded.

Mr. Wilson inquired if the college can give up naming rights to the buildings. Dr. Maldonado noted the Board approves the naming. Dr. Hansen clarified the Board has assigned the funds that were raised from naming rights to the Foundation. Mr. Wilson asked if there was an issue with the Board assigning the asset to the Foundation. Mr. Hollingsworth noted Board Counsel will provide feedback on whether some, all or none of the funds the institution receives in exchange for naming rights is maintained under Board control or if it all goes to Foundation.

Mr. Oliver asked for clarification on what is the Board being asked to vote on. Dr. Maldonado explained it is a procedure being laid out under which the naming rights would be brought to the Board for approval.

Dr. Hansen noted there is a commitment to review the MOU regarding the restrictions the college will be allowed to place on the funds if the Foundation will be the sole depository. Dr. Maldonado concurred with Dr. Hansen's comments.

Vote - The motion passed 7-1 with Mr. Wilson opposing.

**REVISIONS TO HCC POLICY A.2.6: GOVERNANCE BOARD MEMBERS: ETHICS, CODE OF CONDUCT, PROHIBITED COMMUNICATIONS (BBF (LOCAL): BOARD MEMBERS – ETHICS)**

Motion – Mr. Capo motioned and Dr. Hansen seconded.

Mr. Capo noted he pulled the wrong item and clarified the effort was to provide an update regarding the wording of Board Counsel legal services changed from appointed to approved.

Vote - The motion passed with a vote 8-0.

**CHANCELLORS GOAL REPORT DATES**

Motion – Mr. Oliver motioned and Ms. Loreda seconded.

Mr. Capo recommended a motion to approve an amendment and authorize the Board Chair to execute a contract agreement reflecting the amended dates since the Board does not meet in July. Dr. Maldonado was in agreement with the contract and the amendment.

Vote on Amendment – The motion passed with a vote 8-0.

Vote - The motion passed with a vote 8-0.

**TOPICS FOR DISCUSSION AND/OR ACTION**

Dr. Tamez pulled the following agenda items and added an email was sent describing the rationale.

- Resolution Authorizing the Issuance of Combined Fee Revenue and Refunding Bonds, Series 2016 and Redemption Prior to Maturity of Certain Outstanding Bonds
- Resolution Authorizing the Issuance of Combined General Obligation Refunding Bonds, Series 2016 and Redemption Prior To Maturity of Certain Outstanding Bonds

Mr. Oliver requested the items be reconsidered in terms of the savings at a special meeting in either June or July. Dr. Tamez concurred with Mr. Oliver.

**TASB LOCALIZED BOARD POLICY MANUAL**

Motion – Dr. Hansen motioned and Ms. Loredo seconded.

Vote – The motion passed with a vote of 8-0

**PROPOSED SETTLEMENTS BETWEEN HOUSTON COMMUNITY COLLEGE AND COMPASS INVESTORS GROUP, LLP**

Dr. Tamez pulled the item and noted no action will be taken.

Ms. Loredo wished America happy birthday and thanked the members of the armed forces for their services.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 7:14 p.m.

Minutes submitted by Sharon R. Wright, Director, Board Services

Corrected Minutes Approved as Submitted: October 20, 2016

*Corrections to the Regular meeting minutes for June 16, 2016 were approved by the Board on October 20, 2016. The minutes were corrected to list the approved consent agenda items as highlighted on page 8 and 9.*