

**MEETING OF THE
STUDENT SUCCESS/SERVICES COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

September 29, 2016

Minutes

The Student Success/Services Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, September 29, 2016 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Carolyn Evans-Shabazz, Committee Chair
Neeta Sane, Committee Member
Robert Glaser, Alternate Committee Member
John P. Hansen
Adriana Tamez
Dave Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff
Ashley Smith, General Counsel
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer
Athos Brewer, Vice Chancellor, Student Services
William Carter, Vice Chancellor, Information Technology
Madeline Burillo, President, Southwest College
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani
Melissa Miller-Waters, President, Faculty Senate
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Dr. Evans-Shabazz, Committee Chair, called the meeting to order at 11:01 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Evans-Shabazz, Glaser and Hansen)

TOPICS FOR DISCUSSION AND/OR ACTION

REPORT ON COMMUNITY COLLEGE SURVEY OF STUDENT ENGAGEMENT

Dr. Maldonado apprised that Dr. Beatty would provide an overview of the Report on 2016 Community College Survey of Student Engagement (CCSSE) report, which provides feedback from the student's perspective on student engagement.

Dr. Beatty apprised that the CCSSE provides information on student engagement by asking questions of returning students. She noted the national standardized mean is 50 with a standard deviation of 25.

(Mrs. Sane joined the meeting at 11:06 a.m.)

Dr. Beatty provided an overview of the following:

- **CCSSE Special-Focus Items**
 - Earn a certificate
 - Earn an associate degree
 - Transfer to four-year institution
 - Update job skills (not degree or transfer seeking)
- **Key Findings: A Starting Point – Benchmark Overview by Enrollment Status**
 - Active and collaborative learning
 - Student efforts
 - Academic challenge
 - Student-Faculty interaction
 - Support for learners
- Bench Marks of Effective Education Practices
- Strategies for Addressing Aspects of Lowest Student Engagement

Dr. Hansen referenced the slide regarding Benchmarks of Effective Practice and inquired if these are standard deviations. Dr. Beatty noted there were different distributions and noted that in two distribution there is approximately 95% average. She noted the standard may or may not cover the top distribution and apprised that the information could be provided in more details.

REPORT ON STUDENT SUCCESS

Dr. Maldonado noted HCC is a leader college for the Achieving the Dream (ATD) program. He noted that data is used to drive informed decisions and apprised that Dr. Beatty would provide a report on Student Success in alignment with operations.

Dr. Beatty provided an overview on Student Success regarding Developing a Culture of Evidence with an Equity Lens to include the following:

- Equality vs. Equity
- Institution Data: Defining the Cohort
- College readiness
- Course success
- Persistence

Dr. Hansen inquired of the comfortability regarding the Texas Success Initiative (TSI) providing reliability as it relates to college readiness. Dr. Beatty noted that the TSI and additional tests could be used in a holistic model to provide the necessary information. Dr. Maldonado noted that it is important to look at the cohorts.

Dr. Hansen inquired if there is a substantial difference coming from the high schools especially the feeder schools. He also requested a report showing the comparison between students coming from high school versus transfer.

Dr. Evans-Shabazz apprised that this is the reason the equity piece is needed in the ISDs.

Mr. Glaser associated with Dr. Hansen to receive more information on students coming from high school.

REPORT ON ATHLETICS & RECREATIONAL SPORTS

Dr. Maldonado noted there has been an increase of inquiries regarding sport activities. He noted that Ms. Shantay Grays would provide an update on recreation sports at the college.

(Dr. Tamez joined the meeting at 11:34 a.m.)

Ms. Grays provided an update to include:

- 2015-16 Annual Recreational & Club Sports Activity
- Update on Community Partnerships
- Financial Overview
- 2015-16 Club Sports Costs by Programs
- HCC Eagle District-wide Club Sports Programs
- 2016-17 Additional Club Sports to include Woman Volleyball
- New Recreational Programs
- Next Steps

Dr. Evans-Shabazz mentioned the imperativeness of informing students about the sports activities.

REPORT ON MINORITY MALE INITIATIVE PROGRAM

Dr. Maldonado noted HCC has been involved in Minority Male Initiatives (MMI) for some time. He apprised that Dr. Brewer is familiar with the MMI program from his previous role and will be implementing some new ideas. Dr. Maldonado apprised that Mr. Rodney McClaurin would provide an update on the MMI.

(Mr. Wilson joined the meeting at 11:58 a.m.)

Mr. McClaurin provided an overview to include the following:

- Program Mission
- 2015-16 MMI Program Accomplishments
- Report on Faculty Interest Topics

Report on Faculty Interest Topics

Dr. Evans-Shabazz expressed appreciation to the Chancellor and administration for providing an update regarding the topics emerging from the Faculty Senate. I also thanked the Faculty Senate for bringing forth the interest topics. She encouraged the Faculty Senate to continue to work with and through administration regarding various concerns.

Dr. Maldonado apprised that Dr. Beatty would provide a report regarding the Faculty Interest Topics. Dr. Beatty reported on the following:

- Student Related Topics
 - Tutoring
 - Student Experience
 - Student Clubs
- Faculty-Specific Concerns
 - Adjunct Pay
 - Transformation
- Process Related Items
 - Taleo Hiring System
 - Communication
 - Travel
 - Approvals

Mrs. Sane expressed appreciation to the Faculty Senate for inviting her to last month's meeting. She noted that she was there to listen and appreciate the faculty feeling free to express their concerns. She apprised that questions were forwarded to the Board Chair, Committee Chair and Chancellor and apprised that this is a dialogue that started to make the system better. She noted that it is under the Faculty Senate purview to see what needs to be done going forward.

Dr. Tamez noted that she also attended the Faculty Senate meeting and noted the effort is to make certain there is a positive relationship between the faculty and administration. She inquired if there is a process to provide an opportunity for faculty to meet with the Chancellor to address concerns. Dr. Maldonado noted that he meets with the Faculty Senate president monthly.

Dr. Tamez inquired if there is a process in place to allow the information to be relayed to faculty. Dr. Miller-Waters, Faculty Senate President informed that there are monthly meetings for faculty to communicate relative details. She noted there are delegations for various locations and apprised that key information is shared with all the colleagues.

Dr. Evans-Shabazz commented that other than the students, the faculty are the most important component of the delivery system regarding services to students and the key contact persons for student engagement and student success. She noted that it is very important to keep a line of communication with administration to insure that the work environment, resources, support and respect are given to the faculty. She expressed appreciation to administration for addressing the issues.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 12:07 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: October 20, 2016