

**MEETING OF THE
BOARD/CHANCELLOR EVALUATION COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

September 8, 2016

Minutes

The Board/Chancellor Evaluation Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, September 8, 2016, at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Zeph Capo, Committee Chair
Robert Glaser, Committee Member
Eva Loreda, Committee Member
Adriana Tamez, Alternate Committee Member
Carolyn Evans-Shabazz
John P. Hansen
Neeta Sane

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff
Ashley Smith, General Counsel
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Kimberly Beatty, Vice Chancellor Instructional Services and Chief Academic Officer
Athos Brewer, Vice Chancellor, Student Services
William Carter, Associate Vice Chancellor, Information Technology
Madeline Burillo, President, Southwest College
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Carne Williams, Executive Director, HCC Foundation
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs
Terrence Corrigan, Director, Internal Audit

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell LLP
Melissa Miller-Waters, President, Faculty Senate
Other administrators, citizens, and representatives from the news media

CALL TO ORDER

Mr. Capo, Committee Chair, called the meeting to order at 10:40 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Evans-Shabazz, Glaser, Hansen, Loredo, Sane and Tamez)

TOPICS FOR DISCUSSION AND/OR ACTION

REPORT ON FEEDBACK TO CHANCELLOR'S SELF-EVALUATION

Mr. Capo noted the item is a report item relating to the Chancellor's Self-Evaluation and will be discussed in closed session.

ADJOURNED TO CLOSED SESSION

Mr. Capo adjourned the meeting to Executive Session at 10:41 a.m. notice having previously been given and reiterated in accordance with Sections 551.071.551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision of any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 12:10 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Evans-Shabazz, Glaser, Hansen, Loredo, Sane, and Tamez)

Mr. Capo recessed the Board/Chancellor Evaluation Committee meeting at 12:10 p.m.

Mr. Capo reconvened the meeting at 12:45 p.m.

ADJOURNED TO CLOSED SESSION

Mr. Capo adjourned the meeting to Executive Session at 12:46 p.m. notice having previously been given and reiterated in accordance with Sections 551.071.551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision of any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 2:01 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Evans-Shabazz, Loredo, and Tamez)

ADJOURNMENT

Houston Community College
Board/Chancellor Committee Meeting – September 8, 2016 - Page 3

With no further business coming before the Board, the meeting adjourned at 2:01 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: October 20, 106