

**MEETING OF THE
ACADEMIC AFFAIRS/WORKFORCE COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

September 8, 2016

Minutes

The Academic Affairs/Workforce Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, September 8, 2016 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Eva Loreda, Committee Chair
Dr. John Hansen, Committee Member
Mr. Dave Wilson, Committee Member
Carolyn Evans-Shabazz, Alternate Committee Member
Robert Glaser
Adriana Tamez

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff
Ashley Smith, General Counsel
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Kimberly Beatty, Vice Chancellor, Instructional Services/Chief Academic Officer
Athos Brewer, Vice Chancellor, Student Services
William Carter, Vice Chancellor, Information Technology
Madeline Burillo, President, Southwest College
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Terrence Corrigan, Director, Internal Audit

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell LLP
Melissa Miller-Waters, President, Faculty Senate
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Ms. Loredo, Committee Chair, called the meeting to order at 2:04 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Evans-Shabazz, Glaser, Hansen, Loredo, Tamez and Wilson)

TOPICS FOR DISCUSSION AND/OR ACTION

APPROVE ADDITIONAL WAIVERS FOR ADULT EDUCATION COURSE FEES

Motion: Dr. Evans-Shabazz motioned and Mr. Wilson seconded.

Dr. Maldonado noted recommendation is to approve the addition of waivers for public housing beneficiaries and students eligible for participation in the Temporary Assistance for Needy Families (TANF) program in order to participate in Adult Education Literacy (AEL) programs.

Ms. Loredo noted concerns about others facing similar situations but do not qualify due to their income. She suggested options be considered for those individuals. She inquired if the total waiver was for \$80.

Dr. Beatty explained that the fee waiver is \$20 for those who have not completed secondary school and \$60 for those with secondary school completion. She noted the request is to expand the waivers already in place to these individuals.

Vote: Motioned passed with a vote of 3-0.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 2:07 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: _____ October 20, 2016 _____