

**MEETING OF THE  
CHANCELLOR EVALUATION COMMITTEE  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**June 9, 2016**

**Minutes**

The Chancellor Evaluation Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, June 9, 2016, at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Adriana Tamez, Committee Member  
Carolyn Evans-Shabazz, Committee Member  
Robert Glaser  
Dave Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Chief of Staff  
Valerie Simpson for Ashley Smith, General Counsel  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
Athos Brewer, Vice Chancellor, Student Services  
William Carter, Associate Vice Chancellor, Information Technology  
Madeline Burillo, President, Southwest College  
Margaret Ford Fisher, President, Northeast College  
William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southeast College  
Janet May, Chief Human Resources Officer  
Carme Williams, Executive Director, HCC Foundation  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell LLP  
David White, President, Faculty Senate  
Other administrators, citizens, and representatives from the news media

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Dr. Tamez, Board Chair, called the meeting to order at 9:35 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Evans-Shabazz, Tamez, and Wilson)*

**TOPICS FOR DISCUSSION AND/OR ACTION**

**CHANCELLOR GOAL REPORT DATES**

Motion - Mr. Wilson motioned and Dr. Tamez seconded.

Dr. Maldonado noted the next step in the sequence of aligning the Chancellor's goals with the Board and institutional goals is the alignment of the timeline. He added that the Board approved key performance indicators are being used for alignment purposes and introduced Dr. Beatty to provide the timeline update.

Dr. Beatty reported the new timeline is aligned with the reports from the strategic plan and is in keeping with the original timelines. She noted the quarterly reports will be associated with the four pillars scheduled for reporting by November 30, February 28, and May 31; and apprised that the efforts would align strategic reporting with the Chancellor's goals.

Dr. Beatty informed the updated material was uploaded to the NOVUS agenda system. Dr. Maldonado confirmed that the documents uploaded on NOVUS were the correct items.

Dr. Tamez asked for clarification about the other attachments reflected in the system. Dr. Maldonado noted that the attachments were the documents reflecting the new evaluation timeline dates.

(Mr. Glaser joined the meeting at 9:40am)

Vote - The motion passed with a vote of 2-0.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 9:41 a.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: August 18, 2016