

**MEETING OF THE  
ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**January 12, 2016**

**Minutes**

The Academic Affairs/Student Services Committee of the Board of Trustees of Houston Community College held a meeting on Tuesday, January 12, 2016, at the HCC Administration Building, Second Floor, Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Eva Loreda, *Committee Chair*  
Dave B. Wilson, *Committee Member*  
Adriana Tamez, *Committee Member*  
Carolyn Evans-Shabazz  
John P. Hansen

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Chief of Staff  
Ashley Smith, General Counsel  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
William Carter, Vice Chancellor, Information Technology  
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Margaret Ford Fisher, President, Northeast College  
Madeline Burillo, Interim President, Southwest College  
Debra McGaughey for William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southwest College  
Janet May, Chief Human Resources Officer  
Remmele Young, Associate Vice Chancellor, Governmental and External Relations

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani  
Other administrators, and citizens

**CALL TO ORDER**

Ms. Loreda, Committee Chair, called the meeting to order at 4:32 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Wilson, Tamez, Hansen, Loreda, and Evans-Shabazz).*

### **STUDENT SUCCESS UPDATE**

Dr. Maldonado stated the college has been working on six system wide projects chaired by the college presidents. He presented Dr. Phillip Nicotera who provided an update on the student success initiatives projects.

*(Mr. Glaser and Ms. Sane arrived at 4:34 p.m.)*

Dr. Nicotera presented the following:

#### **Student Service Projects**

- Admission and Registration Processes
- New Student Orientation
- Career Advising
- Learning Support
- Early Alert
- Mapping Discipline Adjacencies

### **DUAL CREDIT UPDATE**

Dr. Maldonado explained that the Dual Credit program at HCC is a very critical part of student success. He noted a new structure was implemented with the hiring of a new Associate Vice Chancellor for Student Success. He presented Dr. Kimberly Beatty, who gave an update on the programs and initiatives.

Dr. Beatty presented on the following:

#### **Student Success Report Item**

- P-16 Organizational Structure
- High Schools in College Service Areas

Dr. Beatty presented Dr. Catherine O'Brien, who provided an update on Dual Credit goals.

Dr. O'Brien presented the following:

#### **Dual Credit Program**

- Dual Credit Limitations
- Dual Credit Goals
- HCC Dual Credit Values
- Enrollment Targets By District

*(Mr. Oliver arrived at 4:19 p.m.)*

*(Mr. Capo arrived at 4:51 p.m.)*

*(Mr. Oliver stepped out at 4:55 p.m.)*

*(Mr. Oliver returned at 4:57 p.m.)*

### **HONORARY DEGREE**

Dr. Maldonado apprised of the request for honorary degree recipients. He noted it is a practice the Board follows and there is no specific policy. He will present a recommendation to the Board for a policy and formal adoption. He presented Dr. Kimberly Beatty, who provided information regarding the timeline and graduation date.

Dr. Beatty advised that the honorary recipient names are due at Board Services by March 21, 2016. She noted that honorary recipient names will be presented at the April meeting for approval and the graduation ceremony is scheduled for Saturday, May 14, 2016. She recommend each trustee might present two names.

Dr. Maldonado commented that the practice the Board adopted in 2015 is limited to three names.

Mr. Oliver noted there should not be a limit on the number of honorary degree recipients as long as the criteria is met.

Ms. Loreda asked the Board to meet the March 21, 2016 deadline and that nominations would be closed on that day.

### **ADOPTION OF THE ASSOCIATE IN ARTS DEGREE AS THE MULTIDISCIPLINARY STUDIES ASSOCIATE DEGREE**

Motion – Dr. Tamez moved and Mr. Wilson seconded.

Dr. Maldonado articulated that the adoption of the Associate in Arts in General Studies as the multidisciplinary studies associated degree is to bring the college into compliance with the request of the Texas Higher Education Coordinating Board. Dr. Kimberly Beatty presented on the request.

Dr. Beatty clarified that as part of the State's completion agenda, the Coordinating Board has established a requirement that all colleges have a multidisciplinary studies Associates degree. She requested the approval for the adoption of the current Associates of Arts in General Studies degree as the Multidisciplinary Studies Associate degree to comply with the Senate Bill 1189.

*(Mr. Oliver stepped out at 5:06 p.m.)*

Vote – The motion passed with a vote of 3-0.

### **ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 5:08 p.m.

*Minutes recorded, transcribed & submitted by:*

Rose Sarzoza-Pena

Manager, Board Services

Minutes Approved as Submitted: February 25, 2016