

**MEETING OF THE  
STRATEGIC PLANNING COMMITTEE  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**December 8, 2016**

**Minutes**

The Strategic Planning Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, December 8, 2016 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

John P. Hansen, Committee Chair  
Robert Glaser, Committee Member  
Neeta Sane, Committee Member  
Dave Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Vice Chancellor/Chief of Staff  
Ashley Smith, General Counsel  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Athos Brewer, Vice Chancellor, Student Services  
William Carter, Vice Chancellor, Information Technology  
Madeline Burillo, President, Southwest College  
Margaret Ford Fisher, President, Northeast College  
Jason Wilson, Acting President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southeast College  
Janet May, Chief Human Resources Officer  
Deborah Chambers, Interim Executive Director, HCC Foundation  
Terrence Corrigan, Director, Internal Audit

**OTHERS PRESENT**

Melissa Mihalick, Board Counsel, Bracewell LLP  
Melissa Miller-Waters, President, Faculty Senate  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Dr. John P. Hansen, Committee Chair, called the meeting to order at 10:51 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Hansen, Glaser, Sane, and Wilson)*

**TOPICS FOR DISCUSSION AND/OR ACTION**

**REPORT ON TRANSFORMATION**

Dr. Maldonado noted the quarterly report on Transformation would be provided by Dr. Melissa Gonzalez.

*(Mr. Wilson stepped out at 10:52 a.m.)*

Dr. Gonzalez provided a report to include the following:

- Forward Campaign
- Functional Area Restructuring – Phase 2
- “Expresso” Yourself – Chat with the Chancellor
- Disney Institute – Engagement and Discovery
- Designing the Ultimate Student Experience
- IT Design Conference
- Phase 2 Timeline
- Student Access
- Student Access
- Student Success Rankings
- The HCC Vision

*(Mr. Wilson returned at 10:57 a.m.)*

Mr. Glaser referenced the Student Success Rankings slide and commended the efforts of everyone.

Mrs. Sane congratulated the Chancellor and everyone for their efforts. She inquired if the website design falls under transformation and if student input is being received regarding the website design. Mrs. Teri Zamora noted that student input is being obtained regarding the website redesign. Dr. Maldonado noted that the redesign will be rolled out in the Spring and apprised that three prototypes are currently being reviewed.

*(Dr. Tamez joined the meeting at 11:00 a.m.)*

Mr. Wilson noted the graduation rates are commendable.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 11:01 a.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: January 19, 2017