

**MEETING OF THE  
ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**November 12, 2015**

**Minutes**

The Academic Affairs/Student Success Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, November 12, 2015, at the HCC Administration Building, Second Floor, Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Eva Loreda, *Committee Chair*  
Dave Wilson, *Committee Member*  
Zeph Capo, *Alternate Committee Member*  
Carolyn Evans-Shabazz  
Robert Glaser  
Neeta Sane

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Chief of Staff  
Ashley Smith, General Counsel  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
William Carter, Vice Chancellor, Information Technology  
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Margaret Ford Fisher, President, Northeast College  
Madeline Burillo, Interim President, Southwest College  
Debra McGaughey for William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southeast College

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Ms. Eva Loreda, Committee Chair, called the meeting to order at 3:05 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Evans-Shabazz, Sane, Glaser, Loreda, Tamez, and Wilson).*

### **STUDENT SUCCESS UPDATE**

Dr. Kimberly Beatty shared the Texas Higher Education Coordinating Board Strategic Plan. The 60x30 theme, which focuses on 60% of Texans ages 25-34 by 2030 will have a certificate or degree. She presented the following:

### **Aligning with the THECB Strategic Plan – STUDENT SUCCESS REPORT**

The 2015 – 2030 Plan Includes Four Student-Centered Goals

- 60x30
- Completion
- Marketable Skills
- Student Debt

Dr. Beatty noted HCC would align and support the State plan through HCC Student Experience Model. And she continued with the presentation:

HCC Student Experience Model

- Connection
- Progress
- Jobs
- Entry
- Completion (Transfer)

Ms. Sane inquired if faculty and staff will be trained differently.

Dr. Beatty noted there is a package available for staff and faculty to see what we do, and how it relates to the new experience. She informed that some training for advisors and faculty will be required.

Dr. Maldonado noted there will be significant training in transforming the Student Services division. He informed that the presidents are leading six projects relating to retention and student's success and that there will be multiple trainings in the next fiscal year. He discussed the Early Alert System that will use services that have and will be looking at a new website to make it easier to communicate with students. He informed for Spring 2016, there will be a lot relating to supporting the strategies and we will use our own strategic plan and transformation goals, metrics, and compliance to align with the State's 60x30.

Ms. Sane inquired if an extra budget for training would be needed.

Dr. Maldonado apprised that in improving the student experiences there will be a cost component, and it will be in the next budget cycle. He stated we would begin to see some of the CIP projects come before the Board from an expense standpoint.

Mr. Glaser inquired if information will be provided regarding the student progress as he/she will be going through the system and success.

Dr. Maldonado reported that as part of the new web design, students would be provided a dashboard for their own use. He stated that the advisory and faculty would have access to the student's dashboard to inform them of the progress and provide support to the students.

*(Ms. Sane stepped out at 3:18 p.m.)*

### **HCC LIBRARIES PLAN**

Dr. Maldonado noted the libraries are something we have discussed from time to time and it has been consistent on the agenda for the past few months. And as part of the ongoing transformation and student experience he realized we need to have a data driven decision on the accessibility of the libraries. He noted that Drs. Beatty and Levey has been working on a blue print to address and explore library access to best service the students.

Dr. Levey gave an overview of the HCC Libraries. The plan was drafted by AVC/Instructional Services, Executive Director, Library Resources & Services and HCC Library Council. He presented the following:

### **HCC Libraries: Embracing Innovation to Support Student Success:**

- Library Services
- Governance
- Staffing
- Collections and Access
- Facilities
- Technology
- Assessment

*(Mr. Capo arrived at 3:37 p.m.)*

Trustees Evans-Shabazz, Glaser and Loredo thanked Dr. Levey for the presentation.

### **ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 3:44 p.m.

*Minutes recorded, transcribed & submitted by:*  
Rose Sarzoza-Pena, Manage, Board Services

Minutes Approved as Submitted: \_\_\_\_\_