

**COMMITTEE OF THE WHOLE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

February 13, 2015

Minutes

The Board of Trustees of Houston Community College met as a Committee of the Whole on Friday, February 13, 2015, at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Zeph Capo, *Chair*
Robert Glaser, *Vice Chair*
Adriana Tamez, *Secretary*
Eva Loredo
Sandie Mullins
David Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Shantay Grays, Chief of Staff
E. Ashley Smith, Acting General Counsel
William Carter, Vice Chancellor, Information Technology
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academics Officer
Diana Pino, Vice Chancellor, Student Services
Teri Zamora, Vice Chancellor, Finance and Planning
Michael Edwards, Acting President, Coleman College
Fena Garza, President, Southwest College
William Harmon, President, Central College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Remmele Young, Associate Vice Chancellor, Governmental and External Relations
Carme Williams, Executive Director, HCC Foundation

OTHERS PRESENT

Derrick Mitchell, Board Counsel, Bracewell & Giuliani
Susan Goll, President, Faculty Senate
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Zeph Capo, Chair, called the meeting to order at 7:13 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Glaser, Loredo, Mullins, Tamez, and Wilson)

WASTE COLLECTION AND DISPOSAL SERVICES (PROJECT NO. RFP 15-04)

Motion – Ms. Mullins moved and Dr. Tamez seconded.

Vote – The motion passed with vote of 6-0.

INVESTMENT REPORT FOR THE MONTH OF DECEMBER 2014

Motion – Ms. Mullins moved and Dr. Tamez seconded.

Ms. Teri Zamora noted that in the month of December 2014, \$181,742 of interest was earned, which is a weighted average of .5%.

Vote – The motion passed with a vote of 6-0.

MONTHLY FINANCE STATEMENT AND BUDGET REVIEW FOR DECEMBER 2014

Motion – Ms. Mullins moved and Dr. Tamez seconded.

Mrs. Zamora noted that compared to this time last year revenues are up 12% and expenditures are down 1.5%. She informed that all categories are down except for salaries.

Vote – The motion passed with a vote of 6-0.

UPDATE ON BOND CAPITAL IMPROVEMENT PLAN (CIP) RELATED MATTERS

Dr. Cesar Maldonado apprised that the monthly total was included in the report provided. He noted that small business is at 33% as of January 31, 2015.

Ms. Loreda announced that a town hall meeting will be held at the Felix Fraga Campus on Tuesday, February 24, 2015 at 6:00 p.m.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 7:20 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: April 16, 2015