

**MEETING OF THE
ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

December 10, 2015

Minutes

The Academic Affairs/Student Success Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, December 10, 2015, at the HCC Administration Building, Second Floor, Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Dave B. Wilson, *Committee Member*
Zeph Capo, *Alternate Committee Member*
Adriana Tamez, *Committee Member*
Robert Glaser
Neeta Sane

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Chief of Staff
Ashley Smith, General Counsel
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer
William Carter, Vice Chancellor, Information Technology
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Margaret Ford Fisher, President, Northeast College
Madeline Burillo, Interim President, Southwest College
Debra McGaughey for William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southwest College

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Capo, Board Chair, called the meeting to order at 2:55p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice. (Mr. Capo represented Ms. Loreda as Committee Chair for this meeting).

(The following Trustees were present: Wilson, Capo, Tamez, Glaser and Sane).

(Mr. Glaser stepped out at 2:56 p.m.)

STUDENT SUCCESS UPDATE

Dr. Maldonado stated the update reflects a snap shot on how we are going to align our strategies from each department with achieving the goals of each of the five domains as well as the strategic plan.

Dr. Beatty provided an update on the HCC Student Experience Plan and its alignment with the Chancellor's goals. She presented the following:

Aligning the HCC Student Experience Model with HCC

- HCC Student Experience Milestones
- Performance Domains
- Creating Alignment

(Mr. Glaser returned at 2:59 pm)

(Dr. Evans-Shabazz arrived at 3:05 p.m.)

Mr. Wilson inquired as to when the weekend college will begin and how many students will it take to make it a feasible program.

Dr. Beatty responded that the weekend college is still in the development phase and it will begin in the Fall 2016. It is starting with a business degree, a GED program, and a workforce degree. More information will be provided in a future report.

UPDATE ON ATHLETICS & RECREATIONAL SPORTS

Dr. Nicotera provided an update on the Fall 2015 Recreational Sports programming for the District. He presented the following:

Recreational Sports Update Fall Semester 2015

- Club Sports Activities
- Club Sports Activities By College: Fall 2015
- Recreational Activities By College: Fall 2015
- Recreational Sports/Club Sports Participation By College
- Available Funds Vs Utilization By College
- Operating Expenditures By College
- Transformation of Recreational Sports Program

Mr. Capo noted that there is a discrepancy between the available funds and the utilized amounts. He inquired regarding the latitude in utilizing ATH funds. He apprised since not all students are engaged into individual team sports could the funds be used district wide into health and well-being in order to help students feel like a unit.

Dr. Maldonado informed that we are starting to approach the wellness issue by providing wellness facilities. A wellness center with equipment will be placed at Woodridge. We are partnering with Missouri City and Southeast local YMCA.

Mr. Capo inquired if the marketing plan will be funded through these funds.

Dr. Maldonado explained that we are currently researching technology for marketing. He anticipated the funds would be used for equipment and staffing. The marketing will be included in other areas of the college.

(Ms. Mullins arrived at 3:12 pm)

Ms. Sane inquired if we have any educational programs related to sports training.

Dr. Nicotera stated there is no educational sports training program at this time.

Mr. Capo noted that Ms. Loreda would like to move plans forward.

UPDATE ON INSTITUTIONAL TRANSFORMATION PLAN

Dr. Maldonado mentioned a change will be coming in the Spring. He noted to the Board, it will be enhanced as it relates to what is being done in order to meet the goals of the community and strategic plan. He introduced Dr. Herod to provide a brief update on Transformation.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 3:19 p.m.

Minutes recorded, transcribed & submitted by:

Rose Sarzoza-Pena
Manager, Board Services

Minutes Approved as Submitted: February 25, 2016