

**MEETING OF THE
COMMITTEE OF THE WHOLE MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

May 8, 2014

Minutes

The Board of Trustees of Houston Community College met as a Committee of the Whole on Thursday, May 8, 2014, at the HCC Administration Building, 2nd Floor, 3100 Main in Seminar Room B, Houston, Texas.

MEMBERS PRESENT

Christopher W. Oliver, *Vice Chair*
Robert Glaser, *Secretary*
Zeph Capo
Sandie Mullins
David B. Wilson

ADMINISTRATION

Renee Byas, Acting Chancellor
Destinee Waiters, Acting General Counsel
Shantay Grays, Chief of Staff
William Carter, Vice Chancellor, Information Technology
Stephen Levy for Charles Cook, Vice Chancellor, Academic Affairs
Thomas Estes, Vice Chancellor, Finance and Planning
Diana Pino, Vice Chancellor, Student Services
Margaret Ford Fisher, President, Northeast College
Fena Garza, President, Southwest College
Zachary Hodges, President, Northwest College
Irene Porcarello, President, Southeast College
Betty Young, President, Coleman College
Janet May, Chief Human Resources Officer
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani
Michelle Novak, President, Faculty Senate
Ava Cosey, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Christopher W. Oliver, Vice Chair called the meeting to order at 5:10 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

**AUSTIN STREET IMPROVEMENTS & SAN JACINTO MEMORIAL GREEN
(PROJECT NO. RFCSP 14-02)**

Motion – Mr. Glaser moved and Mr. Capo seconded. The motion passed with a vote of 5-0.

**RENEWAL OF LEASE AGREEMENT FOR 4014 BLUEBONNET DRIVE STAFFORD,
TEXAS**

Motion – Ms. Mullins moved and Mr. Glaser seconded.

Ms. Mullins inquired of the fiscal impact. Mrs. Byas informed that the fiscal impact is \$7,000 monthly.

Mr. Glaser inquired if the expansion of Stafford would encompass the space. Dr. Fena Gaza informed that space would be included as a part of the expansion.

Vote – The motion passed with a vote of 5-0.

**ADOPTION OF FORT BEND AND HARRIS COUNTY LOCAL OPTION EXEMPTION
TAX YEAR 2014**

Motion – Ms. Mullins moved and Mr. Capo seconded.

Dr. Karla Bender informed that an annual renewal is required.

Mr. Capo inquired of the deadline for submission. Dr. Bender informed that the deadline is May 31st.

Mr. Oliver noted that the college has been approving the exemption for seniors and disabled.

Dr. Bender informed that the \$90,000 applies to homeowners over 65 or disabled. She apprised that the local homestead exemption is \$5,000 or 10% of the appraised value.

Mr. Capo inquired if approved would the exemption be locked in for everyone until next year. Dr. Bender noted that the exemptions would be locked for the year.

Mr. Oliver informed that the item should be included as a part of the budget discussion.

Mr. Capo apprised that the discussion would be whether there should be a potential to increase for everyone else.

Dr. Bender noted that she would inquire with the county if amending the exemption would be an option.

Mr. Glaser noted that the exemption is below some of the other taxing districts. Mr. Glaser apprised that he would like to know if there would be an option to amend later in the year to redistribute the tax burden.

Mrs. Byas noted that the information could be provided prior to the Regular meeting on May 15th.

Vote – The motion passed with a vote of 5-0.

CONSIDER APPROVAL OF TEMPORARY RIGHT OF ENTRY AND CONSTRUCTION AGREEMENT WITH MEMORIAL CITY REDEVELOPMENT AUTHORITY

Motion – Mr. Capo moved and Ms. Mullins seconded.

Ms. Destinee Waiters advised that the approval will require the release of eight parking spaces. She informed that the Tax Increment Reinvestment Zone (TIRZ) would be responsible for the maintenance except trash collection. Ms. Waiters apprised that the project will help beautify the campus and provide additional seating for students.

Dr. Hodges noted that it is a \$10.5 million project that will enhance the campus.

Vote – The motion passed with a vote of 5-0.

Motion – Mr. Capo motioned and Ms. Mullins seconded to table item 9 regarding payment to Gardere Wynne Sewell LLP and to move the remaining items to the consent agenda. The motion passed with a vote of 5-0. The following items moved to the consent agenda:

- Proposed Settlement between Fred Satchel and HCC
- Proposed Settlement between Martin See and HCC
- Payment to Bracewell & Giuliani LLP for Professional Services Rendered through March 31, 2014
- Investment Report for the Month of February
- Monthly Finance Statement for April 2014

PAYMENT TO GARDERE WYNNE SEWELL LLP FOR PROFESSIONAL LEGAL SERVICES RENDERED THROUGH MARCH 31, 2014

The item was tabled until next month.

REPORT ON INTERLOCAL & COOPERATIVE CONTRACTS COMPETITIVELY AWARDED

The report was accepted.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 5:26 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: June 24, 2014