

**SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**April 10, 2014**

**Minutes**

The Board of Trustees of Houston Community College held a Special Meeting on Thursday, April 10, 2014, at the HCC Administration Building, 2<sup>nd</sup> Floor, 3100 Main in Seminar Room B, Houston, Texas.

**MEMBERS PRESENT**

Neeta Sane, *Chair*  
Christopher W. Oliver, *Vice Chair*  
Robert Glaser, *Secretary*  
Zeph Capo  
Eva Loredo  
Sandie Mullins  
Adriana Tamez  
David B. Wilson

**ADMINISTRATION**

Renee Byas, Acting Chancellor  
Destinee Waiters, Acting General Counsel  
Shantay Grays, Chief of Staff  
William Carter, Vice Chancellor, Information Technology  
Charles Cook, Vice Chancellor, Academic Affairs  
Diana Pino, Vice Chancellor, Student Services  
Fred Zeidman, Vice Chancellor, Institutional Advancement  
Margaret Ford Fisher, President, Northeast College  
Julian Fisher for Fena Garza, President, Southwest College  
Zachary Hodges, President, Northwest College  
Irene Porcarello, President, Southeast College  
Betty Young, President, Coleman College  
Janet May, Chief Human Resources Officer  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Jarvis Hollingsworth, System Counsel, Bracewell & Giuliani  
Michelle Novak, President, Faculty Senate  
Ava Cosey, President, COPA  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Mrs. Neeta Sane, Chair, called the meeting to order at 4:16 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

**DISCUSS AND/OR CONSIDER RECOMMENDATIONS RELATING TO THE CHANCELLOR SEARCH INCLUDING BUT NOT LIMITED TO CHANCELLOR PROFILE, TIMELINES, AND INTERVIEW AND/OR DELIBERATE PROSPECTIVE CANDIDATES FOR THE POSITION OF CHANCELLOR AND ANY OTHER RELATED AUTHORIZATIONS**

**ADJOURNED TO CLOSED SESSION**

Mrs. Sane adjourned the meeting to Executive Session at 4:16 p.m., notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mrs. Sane stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mrs. Sane reconvened the meeting in Open Session at 4:56 p.m. and entertained motions on pending matters.

*(Present: Trustees Capo, Glaser, Loreda, Mullins, Oliver, Robinson, Sane, Tamez, and Wilson)*

Mrs. Sane reported that there have been multiple stages in the Chancellor Search process and noted that the Board is in the final stage of the process. She apprised that shortly there will be an announcement of the sole finalist for the Chancellor position.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 4:56 p.m.

*Minutes recorded, transcribed & submitted by:*  
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted:                     May 15, 2014