

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

November 18, 2013

Minutes

The Board of Trustees of Houston Community College held a Special Meeting on Monday, November 18, 2013 at the HCC Administration Building, 2nd Floor, 3100 Main in Seminar Room A, Houston, Texas.

MEMBERS PRESENT

Bruce Austin, *Chair*
Sandie Mullins, *Vice Chair*
Herlinda Garcia
Dianne Johnson
Carroll G. Robinson
Neeta Sane

ADMINISTRATION

Renee Byas, Acting Chancellor
Destinee Waiters, Acting General Counsel
Charles Cook, Vice Chancellor, Academic Affairs
Thomas Estes, Vice Chancellor, Finance and Planning
Margaret Ford Fisher, President, Northeast College
Fena Garza, President, Southwest College
William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Irene Porcarello, President, Southeast College
Betty Young, President, Coleman College
Janet May, Chief Human Resources Officer
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

OTHERS PRESENT

Jarvis Hollingsworth, System Counsel, Bracewell & Giuliani
Gene Locke, Andrews Kurth LLP
Ava Cosey, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Bruce Austin, Chair, called the meeting to order at 4:06 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(Mrs. Garcia joined the meeting at 4:06 p.m.)

Mr. Austin yielded the presiding of the meeting to Ms. Mullins.

CONSIDERATION AND ADOPTION OF AN ORDER CANVASSING RETURNS AND DECLARING THE RESULTS OF BOARD OF TRUSTEES ELECTIONS OF NOVEMBER 5, 2013, AND DISCUSSION OF MATTERS RELATED THERETO

Motion – Mrs. Sane moved and Mr. Robinson seconded. The motion passed with a vote of 6-0.

Mr. Austin resumed presiding of the meeting.

CONSIDERATION AND ADOPTION OF AN ORDER CERTIFYING CANDIDATES FOR RUNOFF TRUSTEE ELECTIONS

Motion – Mr. Robinson moved and Ms. Mullins seconded. The motion passed with a vote of 6-0.

CONSIDERATION AND ADOPTION OF AN ORDER CALLING RUN-OFF TRUSTEE ELECTIONS; MAKING PROVISIONS FOR CONDUCTING AND GIVING OF NOTICE OF THE RUNOFF ELECTION; AND CONTAINING OTHER PROVISIONS RELATED THERETO, AS NECESSARY

Motion – Mrs. Sane moved and Ms. Mullins seconded. The motion passed with a vote of 6-0.

CONSIDERATION AND EXECUTION OF THE JOINT RUNOFF ELECTION AGREEMENT BETWEEN THE HOUSTON COMMUNITY COLLEGE SYSTEM AND THE CITY OF HOUSTON, TEXAS, AND OTHER RUN-OFF ELECTION RELATED AGREEMENTS, AS NECESSARY

Motion – Mrs. Sane moved and Ms. Mullins seconded. The motion passed with vote of 6-0.

APPROVE PURCHASE OF PROPERTIES LOCATED AT 288 AND MACGREGOR (COLEMAN COLLEGE); IN MIDTOWN (CENTRAL COLLEGE); AND ON WESTHEIMER (NORTHWEST COLLEGE) RELATING TO 2012 BOND CAPITAL IMPROVEMENT PROGRAM

Motion – Mr. Robinson moved and Ms. Mullins seconded.

Ms. Destinee Waiters noted that administration moved forward with the purchase of the property located at 288 and MacGregor because of the narrow window for closing on the property. She informed that the item provides for notification of the purchase and a formal approval of the properties located in Midtown and on Westheimer relating to the bond projects.

Vote – The motion passed with a vote of 6-0.

Mr. Robinson expressed condolence to Dr. Estes on the passing of his mother.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 4:10 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: December 17, 2013